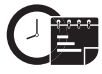


General Guidelines to Ensure the Safe and Efficient Shipment of your Vehicle



Need-to-Know Before you Book

- Your vehicle must be operable. If it is not, additional fees or methods may apply.
- If you are not picking up your vehicle in Dallas, Texas; Linden, New Jersey or Gardena, California; then pre-payment is required.
- Please provide a working phone number where you may be reached throughout the duration of your vehicle relocation.
- If the vehicle is pre-1980, it may require special handling. Ask your sales representative.
- You must advise us of any modifications made to your vehicle such as 4x4 lift kit, camper shell, lower vehicle clearance, etc.
- Your vehicle may not exceed 7' in height and must have a minimum of 4" ground clearance to safely load and unload your vehicle.
- Vehicle must have no obvious fluid leaks
- Driver side door and window must work properly
- Your vehicle must have working brakes. If your vehicle has a manual transmission, it must also have a working emergency brake.
- Your battery must be secure in the mounting bracket.



Preparing Your Car for Shipment

- The vehicle must be clean for inspection. A dirty vehicle decreases the ability to perform a quality inspection.
- The gas tank must have a minimum of (1/4) tank of fuel, but no more than (1/2) tank of fuel.
- All alarm systems must be disconnected, disabled or turned off.
- The following items must be removed - radios, cassette decks and CD players that are not built in, as well as car phones, garage door openers, and E-Z toll tag passes.
- All antennas must be fully retracted or removed.
- All personal belongings must be removed (standard vehicle items such as the jack and spare tire are fine)
- All exterior spare tire covers grill covers, or car covers must be removed.
- Plants, hazardous materials and firearms are forbidden by law to be transported.
- One set of ALL keys for the vehicle must be provided.
- Non-permanent luggage racks, bike racks, or ski racks must be removed.
- Your vehicle must be prepared for the new climate. This may include engine coolant, transmission oil, and other fluids.



Vehicle Inspection Requirements – Before and After the Move

- You or your designated representative must be present for the inspection at the time of pick-up and delivery.
- You or your designated representatives are responsible for confirming your vehicle's condition. This must be done before the driver leaves the destination.
- You or your designated representative must sign the bill of lading and condition report at both origin and destination.
- Vehicle condition exceptions must be noted on the bill of lading.



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